

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Donald E. Smith  
Director of Training and  
Education 1026 C of C

EXTENSION

NO.

OTE 81-1002

DATE

TO: (Officer designation, room number, and building)

DATE 31 MAR 1981

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

EO/DOA 1/14/81

RECEIVED

FORWARDED

mjc

1. ~~Deputy Director for~~  
Administration

2. Registry - file

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SECRET

Deaver,  
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incoming from  
OMS & OLC - mFORM  
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610

USE PREVIOUS  
EDITIONS

OTE 81-1002

9 JAN 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Donald E. Smith  
Director of Training and Education

SUBJECT: Inspector General Report of Office of  
Technical Service Inspection

REFERENCE: Memo to DDA from DDCI dtd 22 Dec 80,  
Subject: Action to be Taken on  
Recommendations from Inspector General  
Report of Office of Technical Service  
Inspection

25X1 The referenced memorandum requests that the Deputy  
Director for Administration undertake action on Recommenda-  
tions 3, 7, and 10 of Subject Report and that the DDA  
participate with the Deputy Director for Science and  
Technology, under the leadership of the Deputy Director  
for Operations, in responding to Recommendation 8. Only  
one of these, Recommendation 8 concerning the Agency's  
antiterrorist training program, requires action by the  
Office of Training and Education. I have asked [REDACTED]

[REDACTED] Deputy Director for Operations Training, to work  
with DDS&T and DDO in preparing the latter's response to  
this Recommendation.

[REDACTED]  
Donald E. Smith